

AGENDA
SCOTTSDALE PUBLIC LIBRARY ADVISORY BOARD
June 21, 2006 – 3:30 PM
Arabian Library

1. CALL TO ORDER

2. APPROVAL OF MINUTES – May 17, 2006 meeting minutes

3. LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Staff will update the Library Advisory Board on the status of current events and activities in the libraries.

- Monthly Statistical Report - Cheryl Thomsen, Administrative Coordinator
(An update of significant library use statistics - informational only)
- Special Revenue Account Report – Cheryl Thomsen, Administrative Coordinator
(An overview of the status of funds received through the sale of discarded books and magazines, and includes the status reports of funds received in the library’s Gifts and Memorials Fund - informational only)
- Director’s Report - Rita Hamilton, Library Director
- Customer Feedback “*How’d We Do?*” Report – Rita Hamilton, Library Director
- Library Services Highlight: -
Meeting Room Services – Carolyn Malhoit, Senior Library Coordinator

4. ITEMS REQUIRING BOARD ACTION

- ***Expenditures*** (Items to be introduced by Rita Hamilton)
Staff request approval to expend Special Revenue Account Funds for the items listed below. Accounting reports confirm that the amount requested is available in the Special Revenue Account. These monies are raised by Library Volunteers through the sale of discarded books and magazines.

June 2006

Audio System – CCL Auditorium	\$ 35,000
YS Teen Events	6,000
CCL Tables & Chairs for Gold & Silver Room	6,000
CCL Folding Chairs, transport and storage	7,500
Arabian Audio System	200
DVD Scanners & Cleaning Products	6,606
Digital Microfilm Reader	<u>6,700</u>
Total	\$ 68,006

Staff Recommendation: Approve requests

Board Action: Approve or deny requests for specific items

- ***Co-Sponsorship Application*** – Brandeis University National Women’s Committee
“The Play’s the Thing”

Staff Recommendation: Approve request for co-sponsorship
Board Action: Approve or deny request

- ***Bill & Linda Gates Foundation Grant Acceptance*** – Seek Board recommendation that City Council approve acceptance of the \$20,400 Bill & Linda Gates Foundation Grant for additional computers for the library.

Staff Recommendation: Approve recommendation to accept grant
Board Action: Vote to approve or deny recommendation

- ***Copier/Printer Fees Policy*** – (revised)
- ***Lost & Found Policy*** – (revised)

Staff Recommendation: Approve proposed policy changes
Board Action: Approve or deny proposed policy changes

- ***Unattended Children Policy*** – (new)

Staff Recommendation: Approve new policy
Board Action: Approve or deny new policy

5. INFORMATIONAL ITEMS

- ***Announcements/Issues for Future Discussion:***
- ***Open Call to the Public (ARS38-431.02)***
Subject to reasonable time, place and manner restrictions, as determined by the Chairman, members of the public will be allowed to address the Library Advisory Board on any issue within jurisdiction of the Board. At the conclusion of the open call to the public, individual members of the Board may respond to comments made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board shall not discuss or take legal action on matters, however, raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. ADJOURNMENT

Summer recess - July & August.
Next meeting: September 20, 2006 – Civic Center Library

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk’s Office at 480-312-2412. Requests should be made as early as possible to allow time to arrange accommodations.